

DGA Organisation Form

Organisation:

- The organiser is responsible for providing food, drink, plates, cups etc
- NO food or drink is permitted in the gym. NO SMOKING OR ALCOHOL ON THE PREMISES.
- NO shoes or socks or jewellery are to be worn in the gym.
- The premise will be open 15 minutes before the session commences and must be cleared 15 minutes after the session has ended.
- The organiser must ensure that the premises are left in an acceptable condition (i.e. large debris to be cleared from the eating area and any spillage etc to be cleared up as far as possible).
- There is a kitchen area, which includes a microwave, a counter for preparation of food and a sink for washing up. Organisers are free to use these facilities but must ensure they are left clean and tidy.
- There is kettle available should you wish to make tea and coffee but you will need to provide your own cups, tea, coffee, milk, sugar etc.
There are facilities to play CDs and tapes in the gym should you wish to provide background music for the party.

Please complete and return the attached agreement form with your deposit.

You should retain the rest of this form for your information.

Name of party organiser: _____

Date of party _____ Time _____

Contact tel number(s) _____

Contact Address _____

_____ Post Code _____

I have read and agree to abide by the conditions set out. I enclose a deposit of £75.00. I understand that DGA accepts no responsibility for injuries to participants or for losses of any description howsoever arising.

Signed: _____ Date _____

